

# Canon Barnett Primary School

A brief overview

## Safeguarding & Child Protection Policy

Everyone who comes into contact with children and their families has a role to play in safeguarding children. School staff are particularly important as they are in a position to identify concerns early and provide help for children, to prevent concerns from escalating. Schools and their staff form part of the wider safeguarding system for children. Schools work with social care, the police, health services and other services to promote the welfare of children and protect them from harm.

### School Safeguarding Team:

All of the staff at Canon Barnett are responsible for the safeguarding of the children, however the designated team are:

<b>Jackie Trudgeon</b>	<b>Safeguarding Lead</b>
Claudette Salmon	Deputy Designated Safeguarding teacher
Sarah Jane Bellerby	Deputy Designated Safeguarding teacher

There is also a named Governor who takes responsibility for ensuring the Safeguarding and Child Protection policies are followed: **Adam Burns**

The school has written this leaflet to help families understand the duties that schools have to keep children safe.

The Governing Body has overall responsibility for ensuring that there are sufficient measures in place to safeguard the children in their school.

When a child has made a disclosure, the member of staff must record it on the school's Incident sheet which must then be handed to the designated teacher and no copies retained.

The full Child Protection policy has a list of specific safeguarding issues and where to find out information about them as well as signs to watch out for.

The Designated Teacher has responsibility for deciding how to address any concerns that have arisen about the wellbeing of children at the School. This information is confidential and is only shared on a strict need to know basis.

Any records are safeguarded in a secure place away from the children's academic records. When a child joins or leaves the school, any records related to child protection travel with them.

Good communication is essential so we operate an 'Open Door' policy at all times and encourage everyone to speak to us if there are any concerns at all about the safety and welfare of any child. Your support in these matters in the past, and continued support in the future is greatly appreciated.

### Child abuse is defined as:

**Neglect:** the failure of a parent or carer to protect the child from any kind of danger, including cold, lack of supervision or starvation.

**Physical abuse:** The failure to prevent physical injury or causing actual physical harm to the child.

**Sexual Abuse:** Actual or likely sexual exploitation of a child.

**Emotional Abuse:** Emotional rejection or ill treatment of a child.

### Action when a child has suffered or is likely to suffer harm

This diagram illustrates what action should be taken and who should take it where there are concerns about a child. If, at any point, there is a risk of immediate serious harm to a child a referral should be made to children's social care immediately.



### Confidentiality

All staff, volunteers and people working in the school understand that safeguarding raises issues about confidentiality. If a child or adult confides information and asks for it to be kept secret it is important that the adult does not promise to do so. They will explain that they will make a decision about whether someone else needs to know in order to keep the child safe.

All staff in schools have a duty to share information with other professionals when it is concerning safeguarding. Staff who work or volunteer in a school and who have information about children and their families should know that information only when there is a need to know.

This is a brief summary of our Child Protection policy and is also available from the office or parent /carer notice board area

The full policy is available on request, from the school office or can be read on the website

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